GOVERNMENT OF THE DISTRICT OF COLUMBIA TASK ORDER/DELIVERY ORDER FOR SERVICES					1.REQUISITION NUMBER PAGE					
OFFEROR TO COMPLETE BLOCKS 18 & 29						RK261736				1 of 7
2. TASK OR	DER AGREEMENT NO.	3. Award/Effective Date		4. CONTRACT NUMBER				6. SOLICI DATE	TATION ISSUE	
CW1131	74	See Block 30c.		AR3227						
	LICITATION INFORMATION A. NAME					B. TELEPHONE (No Collect Calls) 8.OFFER			DUE DATE:	
	Email for CA: ofton@dc.gov Henry Lofton					202-306-6349				
9. ISSUED BY			1	0. THIS ACQU	SITION IS		/ERY FOR FOB TION UNLESS		12. PAYM TERMS	ENT DISCOUNT
Office of Contracting and Procurement			[UNRESTRIC	CTED %FOR	BLOCK IS MARKED				
	ion Technology Group			☐ SET ASIDE ☐ SMALL BUS	□ N/A Net □ 13. RESERVED				30 days	
	Street, N.W., Suite 330			☐ SMALL DIS. ☐ DCSS	13. RESERVED					
	ton, D.C. 20001	, south		Cooperative	14. METHOD OF SOLICITATION					
11 ushington, D.C. 20001				☐ RFDO ☐ RFQ ☐ IFB ☐ RFP ☐ 2-STEP				☐ 2-STEP		
				IC: IZE STANDARD:						
5. CONTRAC	CTOR / OFFEROR		1	6. PAYMENT	WILL BE MA	DE BY COD	ÞΕ			
NT 4 1 1				Office of the Chief Technology Office						
700 12th	ing For Future Inc.			Office of the Chief Technology Officer 200 I Street, S.E., 5th Floor						
Suite 700				Washington, D.C. 20003						
	ton, DC 20005		'	washington, D.C. 20003						
15A DUNS NO. 15B TAX ID NO.										
17. DELIVER TO			1	18. ADMINISTERED BY						
Office of	the Chief Technology	Officer		D 60° C 41	G1 : 67		o cc			
Office of the Chief Technology Officer 200 I Street, S.E., 5th Floor				Office of the Chief Technology Officer						
Washington, D.C. 20003				200 I Street, S.E., 5th Floor Washington, D.C. 20003						
	,		'	w asimigio	n, D.C. 20	1003				
18A. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN (RESS IN OF	FER		18B. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 16				BLOCK 16
						UNLESS BLOCK BELOW IS CHECKED				
19		20				21 SEE A	DDENDUM 22	23		24
IEM SCHEDULE OF SUPPLIES/SEF			ES/SERV	ICES		QUANT UNIT UNIT PRICE AMOU			AMOUNT	
NO.						111				
0001 -	001 - Cisco Expert Services HTOM					Lot			\$2	244,816.63
0002	2									
25. ACCOU	JNTING AND APPROPRIATION	I DATA				26. TOA	L AWARD	(FOR GOVT. USE ONLY)	
PURCHAS	SE ORDER NO.					\$24	14,816.63	3		
	CTOR IS REQUIRED TO SIGN T G OFFICE. CONTRACTOR AGR							TS ARE INCORPO DWING PRIORITY		REFERENCE INTO
SET FORTH	OR OTHERWISE IDENTIFIED A	ABOVE AND ON ANY A	DDITIONAL	L PAGES	proposal.	ORDERIN	THE POLE	JWING I RIORITI	. (1) CON1	KACTOR STILL
SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. THIS ORDER IS ISSUED SUBJECT TO THE TERMS AND CONDITIONS OF THE DC SUPPLY SCHEDULE										
CONTRACT, FEDERAL SUPPLY SCHEDULE CONTRACT OR COOPERATIVE ARGEEMEN IDENTIFIED IN BLOCK 4.										
29A. SIGNA	TURE OF OFFEROR /CONTRAC	CTOR					OLUMBIA (SIGNATURE OF C	CONTRACTI	NG OFFICER)
<u>Hess Fatemi</u> Hess Fatemi (Dec 5, 2023 14:45 EST)					Heather Keynolds					
29B. NAME A	AND TITLE OF SIGNER (TYPE OR	PRINT)	29C. DATI	E S IGNED				FFICER (TYPE OR PR	INT)	30C DATE SIGNED
Hess F	⁻ atemi		Dec 5	5, 2023		Treather Reynolds				Dec 5, 2023
	ן ווכטטו מנכוווו			*	Dec 5					

1. SERVICES

The District of Columbia Office of Contracting and Procurement, on behalf of the Office of the Chief Technology Officer (OCTO) / DC-Net seeks a vendor to provide Cisco Hardware and licensing to support the Reeves Data Center relocation.

2. CONTRACT NUMBER

The District hereby issues this Delivery Order Contract based on the NASPO Value Point Cooperative Contract No. AR3277 and District of Columbia participating addendum dated June 8, 2020 through June 7, 2024.

3. PRICE SCHEDULE

- **4.1** The District contemplates award of a Firm Fixed Price Contract.
- 4.2 The stated Price Per Unit for each Contract Line Item Number (CLIN) shall be fixed, inclusive of all of the Contractor's direct cost, indirect cost, and profit; including travel, material, and delivery costs. The price shall include all cost associated with the services described in and required by the Contract. The Total Price shall represent the fixed fee of the Contract.

4.3 Base Year Price Schedule – Firm Fixed Price

Contract Line Item No. (CLIN)	Part Number	Description	Qty	Unit Price	Total Price
0001	CON-CXEN- XA-EN	Expert Care Services: Incident Management (HTOM) 12 month subscription	1	\$244,816.63	\$244,816.63
0002	TRN-CLC- 002	Cisco Learning Credits: 500 Training Credit Expires in 1 yr Team Captain required	1	\$0.00	\$0.00
		\$244,816.63			

5. TERM OF CONTRACT

The period of performance shall be one year from date of Award of this Delivery Order contract.

6. CONTRACTING OFFICER (CO)

Contracts may be entered into and signed on behalf of the District Government only by Contracting Officers. The name, address and telephone number of the Contracting Officer for this delivery order is:

Heather Reynolds Supervisory Contract Specialist Office of Contracting and Procurement Office of the Chief Technology Officer The District of Columbia Government

Tel: 202-256-3872

Email: heather.reynolds2@dc.gov

7. AUTHORIZED CHANGES BY THE CONTRACTING OFFICER

- 7.1 The CO is the only person authorized to approve changes in any of the requirements of this contract.
- 7.2 The Contractor shall not comply with any order, directive or request that changes or modifies the requirements of this contract, unless issued in writing and signed by the CO.
- 7.3 In the event the Contractor effects any change at the instruction or request of any person other than the CO, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any cost increase incurred as a result thereof.

8. CONTRACT ADMINISTRATOR (CA)

- 8.1 The CA is responsible for general administration of the contract and advising the CO as to the Contractor's compliance or noncompliance with the contract. The CA has the responsibility of ensuring the work conforms to the requirements of the contract and such other responsibilities and authorities as may be specified in the contract. These include:
- 8.2 Keeping the CO fully informed of any technical or contractual difficulties encountered during the performance period and advising the CO of any potential problem areas under the contract.
- 8.3 Coordinating site entry for Contractor personnel, if applicable.
- 8.4 Reviewing invoices for completed work and recommending approval by the CO if the Contractor's costs are consistent with the negotiated amounts and progress is satisfactory and commensurate with the rate of expenditure.
- 8.5 Reviewing and approving invoices for deliverables to ensure receipt of goods and services. This includes the timely processing of invoices and vouchers in accordance with the District's payment provisions; and
- 8.6 Maintaining a file that includes all contract correspondence, modifications, records of inspections (site, data, equipment) and invoice or vouchers.
- 8.7 The address and telephone number of the CA is:
- 8.8 The CA is responsible for the technical administration of the contract and advising the Contracting Officer as to the Contractor's compliance or noncompliance with the contract. In addition, the CA is responsible for the day-to-day monitoring and supervision of the contract, of ensuring that the work conforms to the requirements of this contract and such other responsibilities and authorities as may be specified in writing by the Contracting Officer. The CA for this delivery order is:

Henry Lofton
Deputy Chief Technology Officer
Office of the Chief Technology Officer
200 I Street SE, 5th Floor
Washington, DC 20003
Mobile: 202-306-6349

Henry.lofton@dc.gov

8.9 The CA shall NOT have the authority to:

- 1. Award, agree to, or sign any contract, delivery order or delivery order. Only the CO shall make contractual agreements, commitments or modifications.
- 2. Grant deviations from or waive any of the terms and conditions of the contract.
- 3. Increase the dollar limit of the contract or authorize work beyond the dollar limit of the contract.
- 4. Authorize the expenditure of funds by the Contractor.
- 5. Change the period of performance; or
- 6. Authorize the use of District property, except as specified under the contract.
- 8.10 The Contractor will be fully responsible for any changes not authorized in advance, in writing, by the CO; may be denied compensation or other relief for any additional work performed that is not so authorized; and may also be required, at no additional cost to the District, to take all corrective action necessitated by reason of the unauthorized changes.

9. PAYMENT

The District will make payments to the Contractor, upon the submission of proper invoices, at the prices stipulated in this contract, for supplies delivered and accepted or services performed and accepted, less any discounts, allowances or adjustments provided for in this contract.

9.1 The District will pay the Contractor on or before the 30th day after receiving a proper invoice from the Contractor.

10. INVOICE SUBMITTAL

The Contractor shall submit proper invoices on a monthly basis or as otherwise specified in the contract.

- 10.1 The Contractor shall submit payment requests in electronic format through the DC Vendor Portal www.vendorportal.dc.gov by selecting the applicable purchase order number which is listed on the Contractor's profile.
- 10.2 To constitute a proper invoice, the Contractor shall attach to all payment requests the invoice and all supporting documentation or information.

11. ORDERING

Services to be furnished under this contract will be ordered by the Contract Administrator specified in Section 7.

12. INSURANCE

13. ATTACHMENTS

- 13.1 Attachment A Scope of Work
- 13.2 Attachment B NASPO Documents

ATTACHMENT A

A. SCOPE OF WORK

A.1 SCOPE:

The District of Columbia Office of Contracting and Procurement, on behalf of the Office of the Chief Technology Officer (OCTO) / DC-Net seeks a vendor to provide Cisco Hardware and licensing to support the Reeves Data Center relocation.

A.2 APPLICABLE DOCUMENTS

NASPO Value Point Cooperative Contract No. AR3277 and District of Columbia participating addendum dated June 8, 2020 through June 7, 2024

A.4 BACKGROUND

OCTO/DC-Net operates and maintains the optical fiber voice/data network for the District of Columbia Government supporting the communications and data processing needs of the District, including the schools, police, fire/emergency medical, and its various agencies. The Cisco Expert Network support services requested meets the needs of the Reeves Location Data Center Network Infrastructure relocation and supporting Cisco end-of-life hardware for all District agencies. The Cisco Expert support services specified are consistent with supporting the network installations throughout the district agencies.

A.5 REQUIREMENTS

- **A.5.1** The Contractor shall provide only the most current models, components, and accessories in new, fully operational, factory sealed condition, with all applicable licenses.
- **A.5.2** The Contractor shall warrant and represent that the equipment or services are eligible for the manufacturer's normal [and extended] warranty and support within the United States to Authorized Users.
- **A.5.3** Previously owned, damaged, refurbished, remanufactured, counterfeit, "gray market" or substitute third party items or support services will not be accepted.
- **A.5.4** The Contractor shall be an authorized reseller and shall not be sourcing equipment or support services from the manufacturer through more than one intermediary authorized distributor.

A.6 DELIVERABLES

The Contractor shall perform the activities required to successfully complete the District's requirements and submit each deliverable in accordance with the following:

CLIN	Deliverable	Quantity	Format/Method of Delivery	Due Date
ALL	Materials	As Spec	Physical Delivery	30 days ARO

All physical materials/notification(s) to be delivered to:

OCTO DC-NET Warehouse - Attn: Kevin Catalin 202-715-3810

2900 V Street NE

Washington, DC 200198

The District's Purchase Order (PO) number shall appear on all shipping labels and packing lists.

ATTACHMENT B

The following list of NASPO documents are incorporated into the Contract by reference.

Attachment Number	Document					
B.1	Cooperative Contract No. AR3277 and District of Columbia participating addendum dated June 8, 2020 through June 7, 2024.					

CW113174 - CISCO Expert HTOM --

Final Audit Report 2023-12-05

Created: 2023-12-05

By: Jermica.Briscoe@dc.gov Jermica.Briscoe@dc.gov (Jermica.Briscoe@dc.gov)

Status: Signed

Transaction ID: CBJCHBCAABAAYVRwdeR9I6ZEckca2vPp94DWLSBNb2Pf

"CW113174 - CISCO Expert HTOM --" History

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